



New Britain Police Department Records Bureau

10 Chestnut Street
New Britain, CT 06051

Phone: (860) 826-3190
Fax: (860) 826-2711



RE: TEMPORARY STATE PISTOL PERMITS

ALL APPLICATIONS MUST BE ACCOMPANIED BY:

A certified bank check or money order for **\$12.00** made out to the **Treasurer, State of Connecticut**.
A certified bank check or money order for **\$75.00** made out to the **Treasurer, State of Connecticut**.
A certified bank check or money order for **\$70.00** made out to the **NEW BRITAIN POLICE DEPARTMENT**.

Instructions

1. Applications must be completed in full and notarized.
2. A passport size photo must accompany the application.
3. You must provide proof of citizenship. Examples: birth certificate, passport, naturalization papers, or resident alien card.
4. You must provide proof of residency (Driver's License).
5. You must provide a current certificate showing the completion of a basic pistol safety course.
6. You must be at least 21 years of age.

Pistol Permits no longer require an appointment. Permit Applicants can come in with a completed application packet during the scheduled fingerprint times.

Fingerprinting will be conducted by Biometric Identification Services in the Fingerprinting Room at the Police Headquarters on Mondays and Wednesdays between the hours of 10:00 a.m. and 2:00 p.m. Residents of any cities are welcome.

The fee for this service will be \$25.00 (payable to **Biometric Identification Services**) per applicant which includes identification verification, electronic fingerprint capture and printing of fingerprint cards.

The fee is payable in either cash, money order, bank check or business check. Personal checks and credit cards are not accepted. Appointments are not necessary, however, at least one form of government issued photo identification must be presented.